

Memorandum

Date: December 10, 2021
To: Residents and Visitors
From: Sgt. Christon, Visiting
Re: Revised Visiting Schedule

Unfortunately, due to the recent outbreak of covid it has been determined the visiting sessions will be modified to a visiting session for each tier. Unit 12 will constitute one tier since it is open dorm. Unit 13 will be broken into two tier groups. 13A,B,D,E,F,G and 13C,H based on the fact Correctional Industry workers are separated out from the rest of the unit.

Visiting will re-open on Monday, 12/20/21. Visitors should be able to sign up for visits by this weekend.

Units or tiers under quarantine will not have visits. Please notify your friends and family not to reserve a spot while you are on quarantine

Visiting will remain limited to nine residents, and up to 18 visitors. **No more than two visitors per resident.**

Visitors and residents must have their vaccination card with them each time they report to Visiting. If you forget your vaccination card, the visit will take place with plexiglass between you and the visitor. Residents will not be allowed to go back to their unit to get their vaccination card. Your visitors came to see you and have a limited amount time to visit.

Visiting has removed date restrictions on visitors. This means a visitor may visit you as many times as you have visits in a month as long as there are no more than two visitors per resident at a time. If your mother wants to visit you five times in a month, she will be allowed to visit you five times provided there is room.

All other Phase I covid restrictions are still in place. Those restrictions are included here with some modification to reflect the new standard of visiting. The visiting schedule is also included for review.

December 20, 2021

Contact Visitation – Phase 1

Tentative Schedule and Subject to Change

Friends and Family wishing to schedule for Contact Visitation must register and schedule at www.icsolutions.com

- Visits must be scheduled at least 24 hours prior and can be up to 2 weeks in advance.
- Visits will be cancelled if your visitor has not been approved yet, if you are in Unit 8, on disciplinary sanctions, quarantined, or a visit scheduled at the wrong time.
- Visits are 1.5 hours long. Residents may have as many visits as allowed in a month.
- No minors will be allowed. **2 adult visitors maximum at a time.**
- Temperature check and medical questionnaire upon entrance. **If one person in the group cannot pass the entrance check the entire cohort group will be turned away. If sick, please don't come!**
- Vending machines will have beverages only. No sharing of drinks. **Only one person at the vending machine at a time.**
- No games will be available to play. **The photo printer has not been replaced.**
- You must be fully dressed in blues with ID and a mask. No shorts, sweats, thermals, necklace, or watch. You will be required to switch out to blue crocs for the visit. You will not need your medical shoes as you will be sitting the entire time.
- At this time, we are unable to accommodate special extended visits regardless of the distance travelled. This will be available again starting in phase 3.
- Any violation of the visitation rules may result in the termination of your visit and/or suspension of your visitation privileges and the privileges of your visitor.
- All Visitors must bring Identification and arrive at least 15 minutes prior to the scheduled visitation time for check in. (Only allowed items: photo ID, vaccination card, vehicle keys, coin, or debit card for vending machines).
- **Out of state visitors MUST provide proof of vaccination.** This will not be necessary once we hit phase 2 of reopening.
- **Masks are mandatory for both residents and visitors. No medical exceptions. Residents may hug their visitor at the beginning and end of the visit, no kissing.**
- **Any Visitor having issues with Registration or Scheduling, can go to www.icsolutions.com and click on Visitation Support for instructions or call (888) 646-9437.**



Regards,

B. Christon, Sgt. 1379
Sgt. B. Christon, Visitation